

# INSTITUTE OF PUBLIC ADMINISTRATION AUSTRALIA WA (IPAA WA)



## ACHIEVEMENT AWARDS 2020

### Assessment Criteria

# Best Practice in Digital Transformation

The major aim of the IPAA WA Achievement Awards is to recognise individual and organisational excellence in public service. These Awards are open to any employee or organisation (as applicable) that works in Western Australia in any tier of public service including Local; State; Federal; Not-for-Profit and the Academic sector.

Please read the '[Important Information for Applicants](#)' section on the next page before you start filling in the criteria and complete one of the '[Applicant Declaration](#)' boxes on page 3.

Once you have addressed all criteria in this form, please upload it via the online Entry Form:  
<http://www.wa.ipaa.org.au/Achievement-Awards-Entry-Form.aspx>

## NOMINATION DETAILS

### Best Practice in Digital Transformation

The organisation and/or project I wish to nominate is:

<b>Organisation</b>	
<b>Project Name</b>	
<b>Primary Contact Email</b>	

## IMPORTANT INFORMATION FOR ALL APPLICANTS – PLEASE READ

1. Please do not exceed the maximum page limit per criteria (additional pages will not be accepted by the judging panel).
2. Each criteria has been provided the exact number of maximum pages in this form. Please only use the additional page/s if required.
3. Please respond to and submit only the assessment criteria permitted in this form. Additional information can be electronically submitted in ONE separate supporting document (5 page limit, and 5MB size limit) via the Online Entry Form.
4. Please contact the Institute via email [awards@ipaawa.org.au](mailto:awards@ipaawa.org.au) for assistance or phone (08) 9360 1400 for enquiries relating to the IPAA WA Achievement Awards.
5. Before addressing the criteria, please complete ONE of the declaration boxes on the next page:
  - If you are submitting this nomination on behalf of your organisation (must be an IPAA WA Corporate Member), please complete the top blue box.
  - If you are submitting this nomination as an Individual Member, please complete the bottom yellow box.

Once you have addressed all criteria in this form, please upload it via the Online Entry Form: <http://www.wa.ipaa.org.au/Achievement-Awards-Entry-Form.aspx>

## PLEASE COMPLETE ONE BOX BELOW

### Application Declaration on Behalf of a Corporate Member

The nomination must have internal approval from the appropriate person within your agency / organisation. The person completing the Applicant Declaration section of the Assessment Criteria must not be the nominated person (for that award) and is deemed to be authorised to approve the nomination on behalf of your agency / organisation.

- > I declare that I am authorised to complete, sign and submit this application.
- > I declare that I have read and understood the conditions within the Conditions of Entry.
- > I understand that I may be requested to provide further clarification or documentation to verify the information supplied in this application and that IPAA WA may, during the application process consult with other agencies about the claims in the application.
- > I declare that the information contained in this application together with the statement attached is, to the best of my knowledge and belief, true, accurate and complete in all material particulars.
- > I also understand that the provision of a false or misleading statement in this application is a serious offence and may result in this application being deemed ineligible.
- > I understand that the applicant has and will, while undertaking the activities specified in this application, maintain records that substantiate the undertaking of the activities.

<b>Title</b>	
<b>First Name</b>	
<b>Last Name</b>	
<b>Position</b>	
<b>Organisation</b>	
<b>Email</b>	

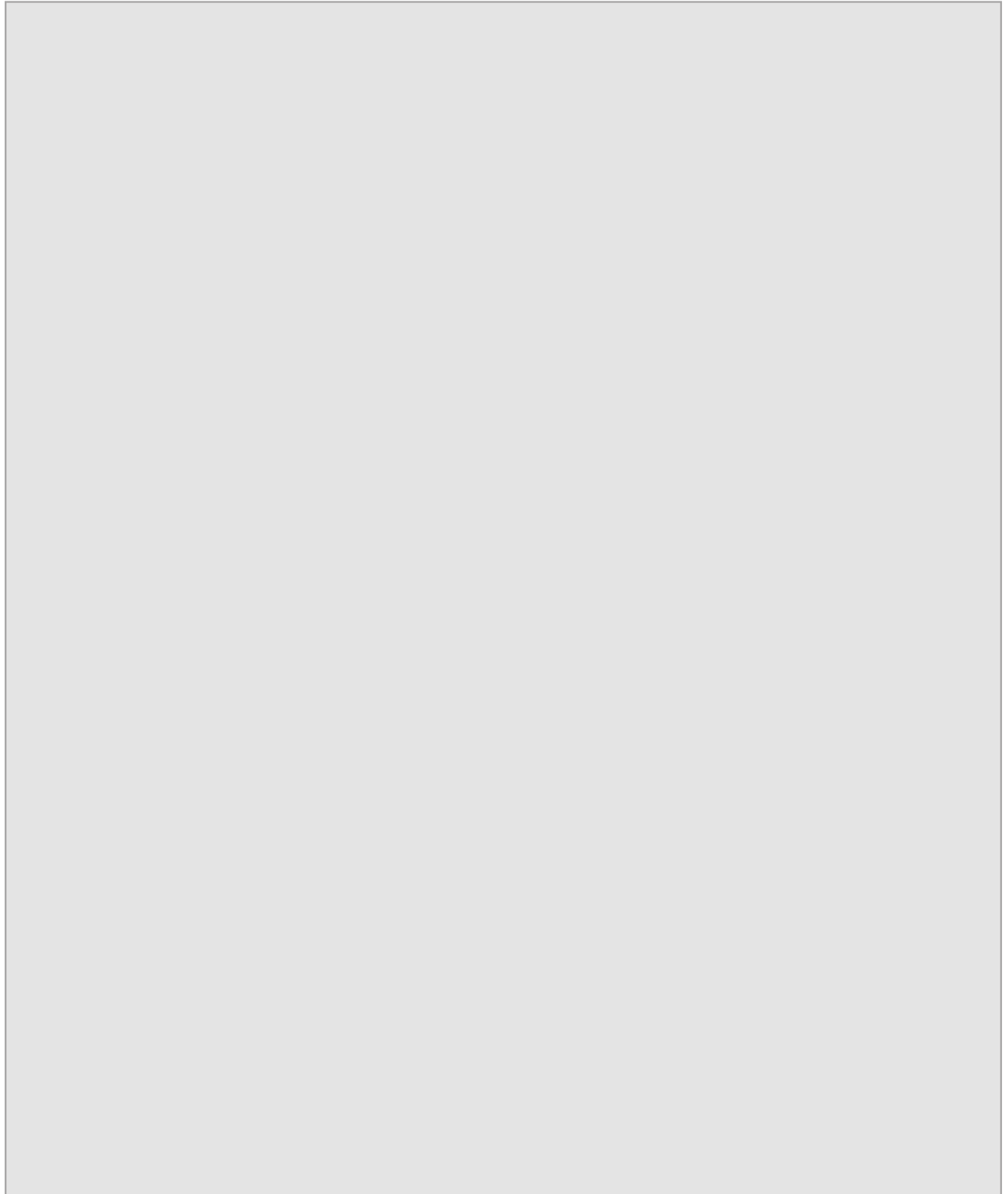
### Application Declaration on Behalf of an Individual Member

- > I declare that I have read and understood the conditions within the Conditions of Entry.
- > I understand that I may be requested to provide further clarification or documentation to verify the information supplied in this application and that IPAA WA may, during the application process, consult with the referee/s provided or other relevant sources (e.g. Nominee's employer), about the claims in the application.
- > I declare that the information contained in this application together with the statement attached is, to the best of my knowledge and belief, true, accurate and complete in all material particulars.
- > I also understand that the provision of a false or misleading statement in this application is a serious offence and may result in this application being deemed ineligible.
- > I understand that the applicant has and will, while undertaking the activities specified in this application, maintain records that substantiate the undertaking of the activities.

<b>Title</b>	
<b>First Name</b>	
<b>Last Name</b>	
<b>Position</b>	
<b>Organisation</b>	
<b>Email</b>	

C1: Demonstrate a clear strategy for the adoption of the digital transformation projects, programs, and/or initiatives addressing: key benefits to be realised; risk considerations; and alignment to whole of government outcomes. (Maximum 2 pages)

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## ASSESSMENT CRITERIA 2 OF 4

(C2 Pge.1)

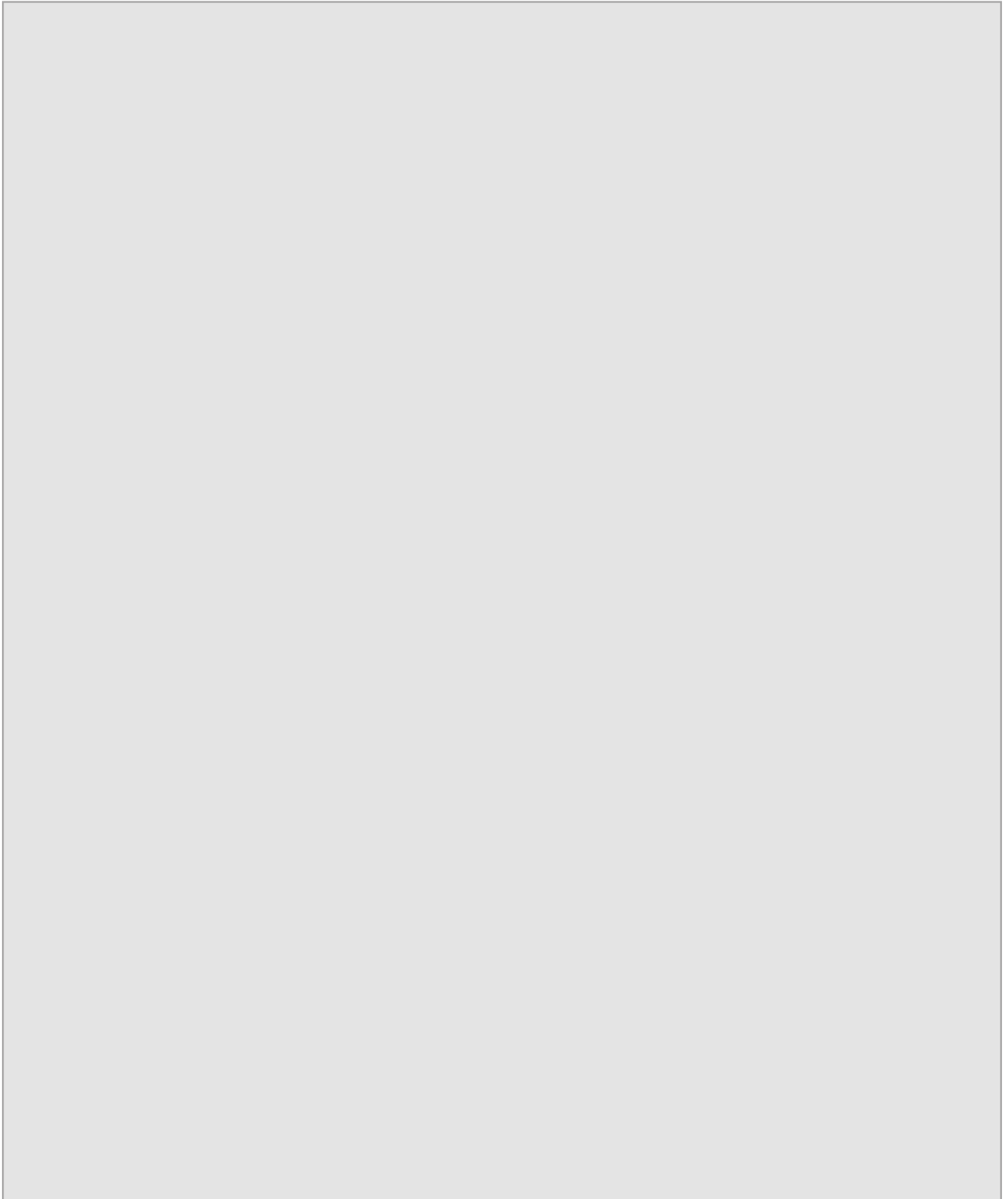
C2: Demonstrate how digital transformation projects, programs and/or initiatives have generated outcomes aligned with one or more of the key Government digital transformation priorities: Implementing higher cyber security standards across government; Improving delivery of online services to the community; Developing policy and strategy to support a culture of data protection and sharing; Building data analytics capabilities within the public sector to underpin good policy development and better targeted service delivery; Supporting the implementation of information technology procurement reforms across the sector; and Investigating strategies to reduce the digital divide and any digital disadvantage. (Maximum 2 pages)

## ASSESSMENT CRITERIA 2 OF 4

(C2 Pge. 2)

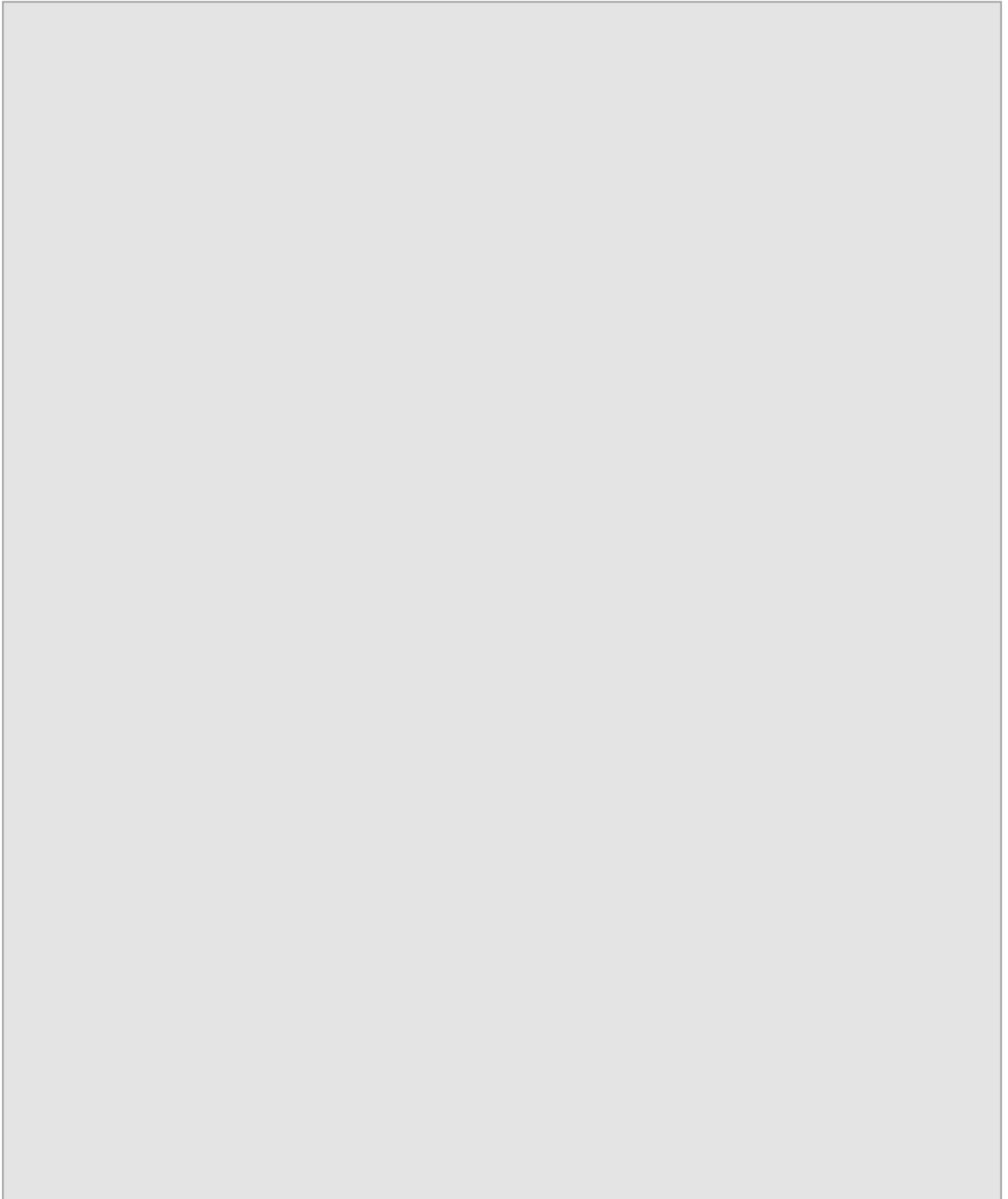
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C3 Outline how specific projects, programs and/or initiatives have driven improved outcomes to the community. (Maximum 2 pages)





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C4: Provide workplace testimonials and/or beneficiary testimonials. (Maximum 2 pages)

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