

ANNUAL GENERAL MEETING
Minutes
Date: Thursday 16th of October 2014
Time: 5:00pm
Venue: Level 7, 140 William Street, Perth

1. Attendees

Present:

Alan	Abraham	Lyn	Genoni	Steve	Scott
Chris	Avent	Yvonne	Haigh	Marion	Seboa
Dianne	Bianchini	Coan	Harvey	Alyssa	Serafim
Sven	Bluemmel	Daniel	Hills	Denise	Sullivan
Joe	Calleja	Cassandra	Houghton	Adela	Tang
Kathryn	Carew-Hopkins	Susan	Hunt	Carina	Uehr
Murphy	Colin	Richard	Joseph	Toni	Walkington
Kylie	Coulson	Annabel	Mazzella	Rebecca	White
Wally	Cox	Sue	McCarrey	Ruth	Young
Kerry	Coyle	Rachel	Morrice	Andrew	Dunkin*
Adele	Coyne	Swarnarajah	Nilakshan	Nadia	Khalaf*
Gaynor	Deal	Elaine	Olsen	Gavin	Lewis*
Rob	Delane	Brett	Osler	Kylie	Macqueen*
Rosemerry	Devenish	Kevin	Peachey	Ekaterina	Tenerova*
Emma	Forrest	Jim	Rhoads		

Apologies:

Lynn	Allen	Glauca	Hyland	Thu	Snowden
Andrew	Brien	Tahlia	Jones	Margaret	Stockton
Jack	Busch	Eric	Lumsden	Lesley	van Schobroeck
Cathrin	Cassarchis	Teika	Porrins	Peter	Wilkins
Talitha	Engstroem	Jan	Saggers	Bevan	Long*
Cathryn	Greville	Kim	Schofield		
Helen	Grinbergs	Grahame	Searle	* IPAA WA Staff	
Julie	Ham	Ruth	Shean		
Josephine	Harrison-Ward	Allan	Skinner		

President Sue McCarrey welcomed all members and acknowledged Life Members, National Fellows, WA Fellows, and WA Council Members. Sue McCarrey recognised and welcomed the most recent inductee as a National IPAA Fellow, Mr Colin Murphy.

The President confirmed that all AGM obligations under the Constitution had been met and that the meeting met the quorum as per the Institute's Constitution. In addition, the President noted the proxy votes that had been received for the AGM.

2. Confirmation of the Minutes of the Previous AGM

Motion:

That the Minutes of the Annual General Meeting held on the 31st of October 2013 are accepted.

Moved: Sven Bluemmel
Seconded: Coan Harvey
Carried.

There were no questions regarding the minutes.

3. Annual Report

Sue McCarrey informed the meeting that the Annual Report had been previously emailed to all members and that there were hard copies available at the meeting. The President went through the key points of the President's Report. Sue thanked the outgoing WA Governor, The Honourable Malcolm McCusker AC CVO QC for his patronage of IPAA WA and welcomed the Governor Designate, Mrs Kerry Sanderson as the new Patron of IPAA WA.

The President informed the meeting that the CEO's Report and Treasurer's Report, including the audited financial reports, can also be found in the Annual Report.

Sue McCarrey opened the floor to any questions.

There were no questions regarding the annual report.

4. Election of Officer Bearers and new Council Members

Sue McCarrey informed the meeting that notice was previously sent to all members that the following nominations were received for the Council of IPAA WA.

President	Sue McCarrey
Vice President	Yvonne Haigh
General Member	Lisa Roberts
	Adele Coyne
	Jeff McDonald
	Toni Walkington
	Chris Avent
	Kylie Coulson
	Cathryn Greville
	Gaynor Deal
	Andrew Brien
	Rob Delane
	Colin Murphy
	Cathrin Cassarchis

Mr Jeff McDonald later withdrew his nomination.

The President acknowledged the work of the outgoing Council Members of IPAA WA; Glauca Hyland and Tahlia Jones.

The number of persons nominated in accordance with the constitution rule 10(6) for election to the position of President and Vice President did not exceed the number of vacancies in that role to be filled, and therefore there was not an election. As such, the nominations received for the President and Vice President were declared to be appointed to these positions.

The President congratulated the newly appointed Council Members and thanked the meeting personally for her re-election.

The President then explained that, in accordance with the Constitution rule 10(7), where the number of persons nominated exceeds the number of vacant positions in that role then an election must be conducted at the AGM. There were 11 nominations received for General Council Members and there were 9 vacant positions. As per constitution rule 10(7)(b), the current IPAA WA Council had determined the details of this election.

The details are:

- The vote will be a secret ballot
- Voting members number their preferred candidates as 1 (first preference), 2 (second preference) and so on, for as many candidates as the member wishes, to a maximum of 11 on a ballot paper.
- Nominees will be awarded points determined on the ranking they receive – for example, for each ranking “1” the individual receives, they will be awarded 11 points, for each ranking “2” the individual receives, they will be awarded 10 points etc.
- The 9 nominations with the most points in total will be appointed to the vacant Council positions.
- Sven Bluemmel (IPAA WA Secretary) and Yvonne Haigh (IPAA WA Vice President) will act as the returns officers.
- The order that nominees appear on the ballot paper has been determined by a random selection done by Gavin Lewis (CEO of IPAA WA) and witnessed by IPAA WA staff members, Andrew Dunkin and Kylie Macqueen.

Sue McCarrey explained that because the vote is a written vote, IPAA WA had previously encouraged all nominees to complete a short written submission discussing their nomination. This was distributed to members prior to the ballot. Sue requested that members please take a few moments to read through the candidates’ submissions.

There was a break for people to read submissions and this break concluded when members at the AGM declared they did not need any further time.

The President invited any nominees to address the AGM if they so wished.

After those nominees that had accepted the invitation to speak had concluded, the vote was conducted. Sven Bluemmel and Yvonne Haigh commenced collating the votes and determining a result. While the vote tallying was occurring, the AGM continued to work through the Agenda.

Sue McCarrey announced that Dr Kim Schofield (one of IPAA WA’s two Vice Presidents) had notified her of his resignation from the WA Council after the nominations for the Council had closed. As such, the newly elected Council will have to determine a replacement to this role when they meet. Sue thanked Kim for all his work and dedication to IPAA WA.

Further to Kim Schofield's resignation, Sue McCarrey explained that she will also be resigning from the Council of IPAA WA. Sue informed the meeting that she had accepted a new position, after the Council nominations had closed, that will take her away from WA. As with the vacant Vice President's position, the new Council of IPAA WA will need to determine a replacement to the position of President.

Sue McCarrey thanked all the members of IPAA WA for their support over the years and stated how sad she was that she needs to resign as she thoroughly enjoys being the IPAA WA President and working with the Council and staff.

CEO Mr Gavin Lewis asked Sue if he could speak to the AGM. Gavin Lewis thanked Sue McCarrey for her work as IPAA WA Council Member and then later as President of the Institute and presented Sue with a small token of IPAA WA's appreciation. Gavin explained to the meeting the great amount of support that Sue gives to IPAA WA. Her commitment and dedication to the WA Public Sector and IPAA WA will be missed.

5. Motions Received

Sue McCarrey informed the meeting that no motions had been received.

6. General Business

There was no General Business received. However, Sue McCarrey did ask the meeting if there were any general questions.

There were no further questions.

Sue McCarrey went through a few up-coming IPAA WA events and introduced the newly appointed Young Professional Advisory Committee (YPAC) to the AGM. Sue thanked the out-going Chair of the YPAC, Mr Brett Osler and welcomed the newly elected Chair, Ms Rachel Morrice.

Sue discussed the up-coming IPAA 2014 International Conference. Sue explained the great deal of resources that IPAA WA had expended to organise this conference and that the conference is looking to be extremely successful. Sue encouraged any last minute registrations.

As the tallying of votes for the Council positions had not concluded Sue McCarrey moved that the meeting be adjourned for 30 minutes.

Motion:

That the IPAA WA 2014 AGM be adjourned for 30 minutes to allow for the completion of the tallying of the votes.

Moved: Sue McCarrey
Seconded: Alan Abraham
Carried.

The AGM was adjourned at 6.00pm.

Sue McCarrey invited all members to have a drink and some nibbles.

At 6.30pm the meeting was re-opened by Sue McCarrey following the adjournment.

Sue McCarrey announced that the tallying of votes had concluded and that the successful Council Member nominees, in no particular order, were:

Adele Coyne
Toni Walkington
Chris Avent
Kylie Coulson
Cathryn Greville
Andrew Brien
Rob Delane
Colin Murphy
Cathrin Cassarchis

Sue McCarrey thanked those nominees that were not successful and stated how good it was to see so many members interested in contributing to IPAA WA. The President then congratulated the successful nominees.

Sue McCarrey invited all members to stay on and to have a drink and some nibbles.

The meeting was closed at 6.32pm.