

**ANNUAL GENERAL MEETING**  
**Minutes**  
**Date: Thursday 27<sup>th</sup> of October 2016**  
**Time: 4:30pm**  
**Venue: Level 7, 140 William Street, Perth**

**1. Attendees**

Alan	Abraham	Sarah	Lyons
Chris	Avent	Joanna	Maltas
Cynthia	Bartolomei	Verena	Marshall
Sven	Bluemmel	Lorraine	McGann
Amanda	Branley	Julie-Anne	Riseborough
Kayla	Calladine	Richard	Sellers
Cathrin	Cassarchis	Sean	Simpson
Jean Wei	Choo	Zoe	Stepanovski
John	Clifton	Carole	Theobald
Kylie	Coulson	Rebecca	White
Pascal	Felix	Paul	Wilkins
Joe	Ferrante	Gavin	Lewis*
Emma	Forrest	Amy	Bouckley*
Laura	Gladstone	Ashleigh	Brand*
Cathryn	Greville	Yohan	Fernando*
Helen	Grzyb	Laura	Heys*
Yvonne	Haigh	Jenni	Ogilvy*
Cassie	Harrison	Ekaterina	Tenerova*
Jessica	Hodder		

\* IPAA WA Staff

**Apologies:**

Joe	Calleja	Josephine	Harrison-Ward
Chris	Canny	Susan	Ho
Rachel	Collins	Collin	Murphy
Rob	Delane	Sarah	Seymour
Rhiannon	Foster	Ruth	Shean
Lyn	Genoni	Toni	Walkington
Mark	Hancock	Felicia	Wong

President Sven Bluemmel opened the meeting at 4.47pm. Mr Bluemmel welcomed all members and acknowledged Life Members, National Fellows, WA Fellows, and WA Council Members.

The President confirmed that all AGM obligations under the Constitution had been met and that the meeting met the quorum as per the Institute's Constitution. In addition, the President noted the proxy votes that had been received for the AGM.

## **2. Confirmation of the Minutes of the Previous AGM**

### **Motion:**

That the Minutes of the Annual General Meeting held on the 22<sup>nd</sup> of October 2015 are accepted.

Moved: Yvonne Haigh

Seconded: Cathrin Cassarchis

All in favour, none opposed. Motion Carried.

There were no questions regarding the minutes.

## **3. Annual Report**

Sven Bluemmel informed the meeting that the Annual Report had been previously emailed to all members and that there were hard copies available at the meeting. The President went through the key points of the President's Report. Alan Abraham (IPAA WA Treasurer) went through the key points of the Treasurer's Report.

Sven Bluemmel acknowledged the work that the IPAA WA Secretary, Josephine Harrison-Ward, had done in relation to the governance work on the IPAA WA Council.

Alan Abraham acknowledged the work that the IPAA WA CEO, Gavin Lewis, and all the IPAA WA staff had done in relation to the very strong financial position which IPAA WA is currently in and particularly the results of the last two years.

The President informed the meeting that the CEO's Report and the audited financial reports, can also be found in the Annual Report.

Sven Bluemmel opened the floor to any questions.

### Question 1

John Clifton asked the Treasurer to highlight the key sources of revenue.

Alan Abraham directed the meeting to the Income and Expenditure Statement on page 31 of the Annual Report, which outlined the key sources of revenue.

### Question 2

John Clifton asked the Treasurer if IPAA WA are eligible to apply for grants/sponsorships.

Alan Abraham explained that any grants IPAA WA receives are linked to the Corporate Membership and / or sponsorship arrangements.

### Question 3

Rebecca White asked the President to expand on the importance of Young Professionals joining IPAA WA as YP members in relation to the overall goal of increasing Individual Membership and whether there are any plans for resourcing further.

Sven Bluemmel discussed the high value that IPAA WA has for Young Professional members and the various programs that are being run in conjunction with the Young Professional Advisory Committee (YPAC).

#### Question 4

Paul Wilkins asked the President for a brief summary of the 2016 conference, hosted in SA, in terms of comparisons to the IPAA WA hosted conference in 2014.

Sven Bluemmel and Yvonne Haigh both gave a summary of the SA conference. They explained that it was well attended (but less numbers than the Perth conference of 2014), the program was well thought out and the conference was well organised. All in all, it was a good conference which continued the tradition of strong IPAA Conferences, however, the general consensus from regular conference attendees was that the Perth conference had a stronger program and was better organised and attended.

There were no further questions regarding the Annual Report.

Mr Bluemmel tabled the Annual Report.

#### **4. Election of Officer Bearers and new Council Members**

Sven Bluemmel informed the meeting that notice was previously sent to all members that the following nominations were received for the Council of IPAA WA.

Vice President	Yvonne Haigh
General Member	Amanda Branley
	Kayla Brooke Calladine
	Cathrin Cassarchis
	Jean Wei Choo
	Pascal Felix
	Cathryn Greville
	Sarah Lau
	Toni Walkington

The number of persons nominated in accordance with the constitution rule 10(4) for election to the position of Vice President and General Members did not exceed the number of vacancies in those roles to be filled, and therefore there was no election. As such, the nominations received for these positions were declared to be appointed.

The President congratulated the newly appointed Council Members.

The President acknowledged the work of the outgoing Council Members of IPAA WA and thanked them.

General Member	Chris Avent
	Andrew Brien
	Kylie Coulson
	Adele Coyne
	Rob Delane

#### **5. Motions Received**

There were no motions received.

#### **6. General Business**

There was no General Business received.

Sven Bluemmel thanked the outgoing Chairperson of the Young Professional Advisory Committee, Rachel Collins, and acknowledged the contribution Rachel has made to the committee. He also welcomed and congratulated the newly appointed Chairperson, Sean Simpson.

Sven Bluemmel thanked the IPAA WA CEO, Gavin Lewis, and all the IPAA WA staff for their hard work and dedication to the organisation.

Sven Bluemmel went through a few up-coming IPAA WA events.

Sven Bluemmel invited all members to have a drink and some nibbles at the conclusion of the meeting.

The meeting was closed at 5.20pm.