

JANUARY		FEBRUARY		MARCH		APRIL		MAY		JUNE	
15	Workplace Mental Health & Developing Resilient Teams	1	Presenting to Influence and Persuade With Confidence	5	Editing and Proofreading Skills for Government	2	Excellence in Annual Reporting	2	Contract Management Fundamentals for Government	4	Writing With Style: The Power of Plain English
16	Introduction to Strategic Planning	4	Contract Management Fundamentals for Government	6	Accountability: Building a Performance Culture	3	Introduction to Policy Work	6	Writing Policy Documents	5	Introduction to Program Logic
17	Excellence in Annual Reporting	5	Job Application and Interview Skills for the Public Sector	7	Developing a Sound Business Case	4	Presenting to Influence and Persuade With Confidence	7	Grammar and Punctuation Essentials	6	WA Public Service, Government & Parliament: Relationships & Roles
18	Leadership: What Every New and Experienced Manager Needs to Know	7	How to Develop Good Report Writing Skills	8	Introduction to Monitoring and Evaluation	8	Brushing Up On Your Grammar and Punctuation	9	Intelligent Influence	7	Editing and Proofreading Skills for Government
21	Introduction to Policy Work	8	Building and Leading High Performance Teams	11	Advanced Strategic Planning	9	Project in Progress - Action Workshop	10	Developing Good Communication Skills in the Workplace	10	Accountability: Building a Performance Culture
22	Optimising Performance Through Hard Conversations	11	Change Management for Team Leaders	12	Financial Statements in the Public Sector	11	Dealing with Change in the Workplace	13	Introduction to Strategic Planning	11	Brushing Up On Your Grammar and Punctuation
24	Writing Ministerial Letters and Briefings	12	Introduction to Program Logic	14	Policy Evaluation	16	Job Application and Interview Skills for the Public Sector	14	Developing a Sound Business Case	12	Developing Resilience
30	Executive Writing Skills	14	Writing Policy Documents	18	Writing Policy Documents	17	Executive Writing Skills	17	Leadership: What Every New and Experienced Manager Needs to Know	13	Introduction to Monitoring and Evaluation
		15	Brushing Up On Your Grammar and Punctuation	19	Leading Through Change and Uncertainty	30	Writing Skills for Government	20	Leading Through Change and Uncertainty	14	Change Management for Team Leaders
		18	Intelligent Influence	20	Public Sector Finance and Budgeting in State Government	31	Workplace Mental Health & Developing Resilient Teams	21	How to Develop Good Report Writing Skills	17	Public Sector Finance and Budgeting in State Government
		19	Writing Skills for Government	21	Read at Speed			22	Getting Started in Project Management	19	Policy Evaluation
		20	Advanced Writing Skills	25	Writing With Style: The Power of Plain English			23	Advanced Writing Skills	21	Workplace Mental Health & Developing Resilient Teams
		21	Getting Started in Project Management	26	Negotiating With Confidence			28	Writing Ministerial Letters and Briefings	24	Writing Skills for Government
		25	Developing Good Communication Skills in the Workplace	28	Grammar and Punctuation Essentials			29	Optimising Performance Through Hard Conversations	25	Coaching Style of Leadership
		26	Coaching Style of Leadership	29	Developing Resilience			30	Proactive Conflict Management	26	Read at Speed
		27	WA Public Service, Government & Parliament: Relationships & Roles					31	Job Application and Interview Skills for the Public Sector	27	Building and Leading High Performance Teams